



National Career Readiness Certificate (NCRC)

The ACT WorkKeys National Career Readiness Certificate (ACT WorkKeys NCRC®) is an assessment-based credential issued at four levels. The NCRC measures and certifies the essential work skills needed for success in jobs across industries and occupations.

- Build confidence that your skills meet the needs of employers
- Show prospective employers concrete proof of the skills you have
- Apply real-world use to coursework from the classroom
- Determine skill improvement and training needs
- Improve the opportunities for career changes and advancement

ACT has identified three foundational skills that are essential to success in most jobs. These three core skill assessments also form the basis for earning the ACT WorkKeys NCRC:

- ✓ Applied Math
- ✓ Graphic Literacy
- ✓ Workplace Documents

Location	Company	Telephone	Address
Burlington	Iowa Workforce Development	(319) 753-1674	1000 N. Roosevelt Ave.
Carroll	Iowa Workforce Development	(712) 792-2685	619 N. Carroll Street #1
Cedar Rapids	Iowa Workforce Development	(319) 365-9474	4444 First Avenue NE, Suite #436
Council Bluffs	Iowa Workforce Development	(712) 242-2100	300 West Broadway, STE 13
Creston	Iowa Workforce Development	(641) 782-2119	215 N North Elm St
Davenport	Iowa Workforce Development	(563) 445-3200	902 W. Kimberly Road - Suite 51
Decorah	Iowa Workforce Development	(563) 382-0457	312 Winnebago St
Des Moines	Iowa Workforce Development	(515) 281-9619	200 Army Post Rd Suite 44
Dubuque	Iowa Workforce Development	(563) 556-5800	680 Main Street, 2nd Floor
Fort Dodge	Iowa Workforce Development	(515) 576-3131	Three Triton Circle
Fort Madison	Iowa Workforce Development	(319) 372-4412	933 Ave H
Iowa City	Iowa Workforce Development	(319) 351-1035	1700 S. 1st Ave - Suite 11B
Marshalltown	Iowa Workforce Development	(641) 754-1400	204 1/2 W State St
Mason City	Iowa Workforce Development	(641) 422-1524	600 S. Pierce St
Ottumwa	Iowa Workforce Development	(641) 684-5401	15260 Truman Street, IHCC North Campus
Sioux City	Iowa Workforce Development	(712) 233-9030	2508 4th Street
Spencer	Iowa Workforce Development	(712) 262-1971	217 W. 5th St, PO Box 1087
Waterloo	Iowa Workforce Development	(319) 235-2123	3420 University Ave. - Suite G
Webster City	Iowa Workforce Development	(515) 832-5261	403 Elm Street

***Contact the desired testing site from the list below to schedule your exam
You are responsible for submitting your NCRC results along with your application***